



**Kasturbagram Rural Institute,
Kasturbagram, Indore [M.P.]**

**Annual Quality Assurance Report
(AQAR)**

Of the
Internal Quality Assurance Cell (IQAC)

For the academic year

2014-15

SUBMITTED TO

NAAC

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2014-15

1. Details of the Institution

1.1 Name of the Institution

Kasturbagram Rural Institute, Indore

1.2 Address Line 1

Kasturbagram,

Address Line 2

Khandwa Road,

City/Town

Indore

State

Madhya Pradesh

Pin Code

452020

Institution e-mail address

kgri@kgri.org

Contact Nos.

0731-2874065

Name of the Head of the Institution:

Mrs. Lata Shrivastava

Tel. No. with STD Code:

0731-2874332

Mobile:

09669926215

Name of the IQAC Co-ordinator:

Dr.Poonam Kaushik

Mobile:

09425059225

IQAC e-mail address:

kgri@kgri.org, kri.extension@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

MPC0GN11855

OR

1.4 NAAC Executive Committee No. & Date:

EC (SC)/01/RAR/61 May 5/2014

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

<http://www.kgri.org>

Web-link of the AQAR:

www.india.collegesearch.com college kasturbagram rural institute

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	77.75	2004	5 years
2	2 nd Cycle	B	2.46	2014	4 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

18.11.2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2012-13 online _____ (27/11/2013)
- ii. AQAR _____ 2013-14 online _____ (28/05/2015)

iii. AQAR _____ (DD/MM/YYYY)

iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) Rural Development and Extension

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="UGC"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="Special College"/>
		Annexure-1	
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="04+01 =5 including principal as chairperson"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="-"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="04"/>
2.9 Total No. of members	<input type="text" value="14"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution
Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

SUGGESTION FOR –

- Establishment of well equipped A.V. room
- Involvement of faculty members in research work and publication of papers.
- Formation of competitive examination cell to facilitate and prepare students for various competitive exams.
- Organization of various workshops, lectures based on entrepreneurship.
- Conduction of Gandhi Vichar Pariksha to know more about Gandhi Vichar.
- Conduction of “Sanskriti Gyan Pariksha” to inculcate social values among students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year. *

Plan of Action

1. Review of syllabus for session 2014-15
2. Admission process for session 2014-15.
3. Constituion of different committees for smooth conduct of college activities.
4. Planning of academic calendar.
5. Planning of sports and NSS calendar.
6. Planning of co-curricular and extracurricular activities.
7. Efforts for regularization of salary of newly appointed faculty and staff.
8. Launching of competitive examination cell.
9. Planning for organization of workshops and seminars.
10. Organisation of personality development programme for students.
11. Strengthening of research activities in the institution.
12. Planning for well equipped audio video room.
13. Enhancement of placement cell.
14. Planning for study tours and field trips.
15. Planning for organization of inter college and state level sports tournament.

Achievements

1. Review and reformation of syllabus
2. Admission in first year and M.A. Previous students were completed through offline process. As Madhya Pradesh Government Higher Education Department exempted this college from online admission process being a special institute.
3. Academic calendar planned for session as per MP Government Higher Education Department.
4. Organization of various interclass sports competition and NSS activities were done.
5. Students were involved in various cultural progamme, literary and other activities which were held in college campus.
6. A great effort was made with MP Government Higher Education Department for regularization of salary of newly appointed faculty and staff.

7. By supplying books and notes to the students a competitive cell was established for preparation of examination.
8. Various workshops were organized for entrepreneurship and vocational training, like pranayam, meditation, Yoga, jewelry making, lamasa work, food preservation, septic tank and water management, media workshop, vermicompost training workshop etc. successfully.
9. Lectures of renowned speakers and mock interviews were organized under personality development programme.
10. The faculty members were motivated to engage in research work and to publish papers in different journal so that numbers of publication may be increased.
11. The audio visual equipment with latest technology has been installed in multipurpose hall of the college.
12. The PG students were sent for internship to various centers of KGNM trust.
13. The students were sent to various institutions and organizations for study tour.
14. The college successfully organized Inter District Inter College Yoga Championship. (M/W). Thereafter State Level Yoga (M/W) championship was also hosted & organized by same institute.

Annexure 2a, 2b Academic Calendar of the year as

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

-

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	-	-
UG	02	-	-	8+1=9
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total		-	-	

Interdisciplinary	08 Applied Component	-	-	-
Innovative	01	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

Analysis of the feedback in the Annexure 3a, 3b

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The institute has started working up on CBCS pattern and will implement this educational pattern from 2015-16. Syllabus was also reviewed in this session.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	13	10+1=11(01 Acting principal)	-	-	01+01 Librarian+ Sports Officer

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	08	01	-	-	-	-	-	-	8	01

	Temp	Guest	Visiting
2.4 No. of Guest and Visiting faculty and Temporary faculty	04	02	1

2.5 Faculty participation in conferences and symposia

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	09	10	02
Presented papers	06	04	01
Resource Persons		03	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Field work in every subject through extension practical visit.
- Lecture with demonstration wherever required.
- Group discussions.
- Seminars.
- Home assignments.
- Internship.
- Short projects based on research, self employment, and vocational knowledge.
- Lectures by experts in various fields.
- Organization of workshops and training on various useful and beneficial subjects for students.

2.7 Total No. of actual teaching days during this academic year

284

Annexure 4

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Quiz 2.Seminar
3.Group Discussion
4.PPT presentation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

All departments in this institution are single person departments; therefore, the entire faculty is involved in restructuring, /revision and syllabus development. Every faculty member is a member of Board of Studies or curriculum committee and academic council.

2.10 Average percentage of attendance of students

Above 75% as the institute is residential

2.11 Course/Programme wise distribution of pass percentage:

Result Session 2014-15

Title of Programme		Appeared	D%	I%	II%	III%	Pass %
B.A.	I	59	1	11	46	0	58
Session 2014-15	III	70	2	28	38	0	68
	V	74	0	27	47	0	74
	Total	203	3	66	131	0	200
Percent			1.48	32.51	64.53	0.00	98.52

Title of Programme		Appeared	D%	I%	II%	III%	Pass %
B.HSc.	I	30	0	10	18	0	28
Session 2014-15	III	39	0	15	23	0	38
	V	47	1	10	37	0	48
	Total	116	1	35	78	0	114
Percent			0.86	30.17	67.24	0.00	98.28

Title of Programme		Appeared	D%	I%	II%	III%	Pass %
M.A.	I	13	2	11	0	0	13
Session 2014-15	III	13	0	13	0	0	13
	Total	26	2	24	0	0	26
Percent			7.69	92.31	0.00	0.00	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The honourable members of IQAC contribute through their valuable and practical suggestions. Regular monitoring of the suggested implications is done by the Principal, and the faculty. The evaluation is analyzed by observing the changes and achievements.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05 faculty members have completed their refresher courses.
UGC – Faculty Improvement Programme	07
HRD programmes	-
Orientation programmes	Completed by 5 permanent faculty
Faculty exchange programme	-
Staff training conducted by the university	01
Staff training conducted by other institutions	05
Summer / Winter schools, Workshops, etc.	21
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	00	01	04
Technical Staff	06	00	02	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Institute was established with the sole purpose of educating rural women with extension as its thrust area. Rural development and extension is a core subject which is being taught in all academic programmes of this institution. The entire faculty indulges in extension activities which includes visits to the nearby villages, and organises programmes and activities in their particular subjects to educate the rural community. Faculty, being solely responsible for execution of extension programme, is unable to devote time for research. Under the guidance of faculty postgraduate students are involved in field work oriented research work under the guidance of faculty.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	02	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	05	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	1
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations in relation to extension work
International National Any other

3.14 No. of linkages created during this year (extension work)

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: **NCC is not a regular event of the college, therefore no participation is there**

University level State level
National level International level

3.23 No. Of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC: **NCC is not a regular event of the college, therefore no participation is there**

University level
State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Rural development and Extension is a compulsory subject for every student. The entire faculty and staff of the college is involved in extension activities as extension is the thrust area of this institution. Following major activities fulfilling institutional social responsibilities were carried out by the college-

(I)Regular activities-

(A) With children

- (1) Awareness about personal hygiene.
- (2) Imparting moral education.
- (3) Teaching religious and folk songs.
- (4) Organising recreational and sports activities.
- (5) Sports training programme for rural girls.

(B) Women

- (1) Demonstration of low cost nutritious recipies.
- (2) Preservation techniques of grains.
- (3) Functioning of solar cooker was demonstrated.
- (4) Demonstration of water purification technique.
- (5) Various nutritive recipies made from soya bean were demonstrated to the woman.
- (6) Demonstration of supplementary food for infants.

(C)Social survey work was done by individual student

- (1)The conventional technique used for agriculture, environment and health services was also taken care.
- (2) Preparation of leaflets and pamphlet for different target groups.

2. Study of organizations-For general insight into working of an organization and development of an organizational body following have been studied.

- Study of Panchayat - Village Asarawd.
- Study of Panchayat Village Morod.
- Study of Govt.School, Village Mirzapur.
- Study of Govt.School, Village Morod.
- Study of Anganwadi Kendra, Village Mirzapur.
- Study of Anganwadi Kendra, Village Morod.

3. Participatory Rural Appraisal (PRA)-Using PRA Technique following surveys has been carried out in the village Mirzapur, Asrawad &Morod-

- Social mapping of the village.
- Demographic mapping of the Mohall's.
- Type of houses in the village.
- Type of occupation in the village.

Special activities-

- (1) A training programme was organized for villagers on gardening by using organic manure.
- (2) Survey of adopted villages on organic farming.

- (3) Series of lectures on personality development and awareness on new system of modern education was organized.
- (4) Lectures on health awareness.
- (5) Lectures on international literacy day.
- (6) Lectures on naturopathy and home remedies.
- (7) Lecture on gender sensation was delivered.
- (8) Visit to Jan Shikshan Sansthan by PG students.
- (9) Survey work done by PG students in collaboration with Regional Town and Environmental Study Center, Lucknow.
- (10) Social work done by PG students on Polio eradication in village Morod.
- (11) Two months internship programme was done by PG students at different center of KGNM trust.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3, 27,800 sq.ft.	960 sq.ft.(Comp.Lab.)	UGC	3, 27,800 sq.ft.
Class rooms	07	-	-	-
Laboratories	09	-	-	-
Seminar Halls	01	-	-	-
No. of important equipments purchased (1-0 lakh) during the current year.	116	88	UGC	204
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 21,97,585	Rs. 17,43,138	UGC	Rs.39,40,623
Others	247	10	UGC	257

4.2 Computerization of administration and library

- Automation of Examination department
 1. Master sheets on computer.
 2. Tabulation of marks.
 3. Generating digital mark sheet.
- Automation of office administration
 1. Online scholarship.
 2. Account related work.
- Automation of admission details
 1. Details of admitted students.
 2. Generating enrolment numbers from affiliated university.
- Reprographic facilities developed in library
 1. Library Automation
 2. E-library
 3. Circulation under process by SOUL.
 4. Barcode system (Issue & return)

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	579	104291	45	1975	624	106266
Reference Books	22	6750	-		22	6750
e-Books	-	-	-	-	-	-
Journals	05	11900	05		10	11900
e-Journals	-	-	01	5000	01	5000
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Lab	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	84	43	Facility available	02	06	06	12	15
Added	-	-	---do---	-	-	-	-	-
Total	84	43	---do---	02	06	06	12	15

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Major faculty is well versed with computers and internet excess. The faculty members upgrades themselves in networking as computers are provided to every department.

The students opt for optional computer course in the college. Six computer systems are provided in UGC network resource centre for students, which can be freely accessed by them during college hours.

Computer course will be included as elective generic course for students in session 2015-16.

4.6 Amount spent on maintenance in lakhs:

i) ICT

-

ii) Campus Infrastructure and facilities

Rs. 1149778

iii) Equipments

Rs. 1566035

iv) Others

Rs. 423.750

Total:

Rs. 3139513

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Suggesting new programmes.
- Suggesting New certificate course.
- Arranging remedial classes in both languages. (Hindi and English)
- Providing guidance regarding career selection.
- Constant monitoring being done by the teaching staff.
- Arranging useful series of lectures for students.
- Counseling regarding personal issues and problems.

5.2 Efforts made by the institution for tracking the progression

- The Students are keenly driven towards progress by-
- Practical approach of extension education i.e. learning by doing and practically implementing tasks in villages.
 - Providing ample number of short term vocational courses.
 - Campus and out campus interviews for placement in various social and non government organization.
 - Scholarships –Social background reflects the financial problems faced by rural students. Institute provides guidance to avail postmatic scholarship.
 - Institute analyses the results focusing on individual students in an attempt to bring them at par with urban counterparts.
 - Providing guidance for competitive examination.
 - Tracking talent among students and providing specific training for polishing the talent.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
336	26	-	-

(b) No. of students outside the state

01

(c) No. of international students

-

No	%
-	-

Men

No	%
362	100

Women

2013-14						2014-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
21	17	336	28	05	402	19	17	306	20		362

Demand ratio 1:1.7

Dropout 0.62%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for competitive examinations along with providing books and literature is done in the college also. Coaching classes are organized, where experts of various subjects are invited to deliver lecture and guide the interested students

- Preparation of Personal Interviews for competitive Examination.
- Practice of group discussion.
- Lecture of experts for career counseling.
- Incentive lecture of alumni to encourage students for career guidance.

No. of students beneficiaries All VIth sem students of UG and IVth sem students of PG

5.5 No. of students qualified in these examinations

NET - SET/SLET - GATE - CAT -
 IAS/IPS etc - State PSC - UPSC - Others -

5.6 Details of student counseling and career guidance

Teacher guides are appointed for every class who guide the students. As the college is residential, the teaching faculty is available to students. The entire faculties continuously guide and counsel the students regarding their career. Various workshops are organized for self employment and career guidance like jewellery making, clay modeling, marcum work etc. which help students earn a lot from these. The college has a placement cell with member from extension department to guide UG & PG students for their placements. Regular counseling services are being provided to students. Interacting sessions are organized for all students.

No. of students benefitted All

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
AKRSP ,GVT (Gramin Vikas Trust)	01	01	03

5.8 Details of gender sensitization programmes

Lecture on gender sensitization by Madhya Pradesh Voluntary Health Association, Indore was organized.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	07	21,000
Financial support from government	333	26,7,8008
Financial support from other sources	04	22,000
Number of students who received International/ National recognitions	-	-

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

16

Following social initiatives has been undertaken by the students during extension work in adopted villages.

1. Personal tutorials.
2. Community cleaning programme specially on Gandhi jayanti and Matra Diwas.
3. Personal hygiene campaign.
4. Nutritional demonstrations.
5. Recreational games and activities for children.
6. Cultural activities.
7. Voter awareness campaign.
8. Vermicompost training camp.
9. Detergent making programme.
10. Self defence training programme.
11. ORS preparation and demonstration.
12. Demonstration on Solar cooker.
13. Moral education among school children of adopted villages..
14. Organization of one day women camp on 22nd Feb- Matra diwas.
15. Financial help, collection and distribution of warm clothes for Jammu & Kashmir & Nepal earthquake victims.
16. Financial help for Jammu & Kashmir flood hit people and Nepal earth quake hit people.

5.13 Major grievances of students (if any) redressed:

- Junior/Senior behaviour related problem
- Personal health problems
- Social problems
- Emotional grievances
- Financial problems

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The main aim of the institute is to provide such higher education to the rural girls which will prove to be purposeful and meaning full in their rural background. Rural development being the core and compulsory subjects lays the base of this institution. The institutes also try to bring rural women at par with their urban counterparts.

Beside above mentioned other objectives of their institutes are:-

- Character building and overall personality development of students following the Gandhian ideology.
- Practical knowledge of various jobs and rural oriented course.
- Extension of various women and child welfare activities based on Gandhian ideology, in rural areas.
- Research work on rural problems and extension work in villages along with formal education and academic activities.

6.2 Does the Institution has a management Information System

Being autonomous, governing body is the highest body. All the academic, administrative, financial matters are finalized by this body. The syllabi and curriculum approved by academic council, the financial policies and matters recommended by finance committee, all are implemented after the approval of governing body.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college being autonomous follows 80% of curriculum as per the instruction of UGC or department of higher education. 20% of the curriculum is designed on the basis of feedback taken from ex. Students, stakeholders & employers. This formulated curriculum is implemented on approval of academic councils and governing body. Designing of curriculum for next session as per CBCS is under process. The meeting of various boards of studies and syllabus committees are going on.

6.3.2 Teaching and Learning

- Teaching through learning by doing
- Use of smart board
- Use of overhead projector
- Demonstration through Play cards
- Use of AV aids
- Use of power point presentation

6.3.3 Examination and Evaluation

- Chalking out of Academic calendar for internal and external examination.
- Constitution of board of studies in every subject as per UGC guidelines.
- Regular meeting of board of studies for curriculum upgradation & setting panels for external evaluation.
- Internal and external assessment as per schedule.
- Timely examination & declaration of results.
- Centre evaluation.
- Automation of examination.
- Total transparency in examination system.

6.3.4 Research and Development

Extension education being the thrust area of education in this institute, the research work is done keeping in view the mission and vision. The research work is based on the field work done in the villages on rural development policies, rural health policies, rural education policies, rural women and child care, socio-economic problems, social problems, entrepreneurship etc. The entire faculty is involved in this survey based research work. This short research work is compiled and made into a proper research.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Automation of library
- Reprographic facilities in library
- Training of SOUL by librarian
- Updating of computers- windows 7
- Purchase of new computers & servers
- Purchase of LCD screen cum projector
- Internet connection –Wi-Fi connection
- Automation of office/examination
- Computers and internet facility in each depts.

6.3.6 Human Resource Management

The college has 13 permanent (included Principal) faculty and 13 staff, therefore the academic and administrative tasks of college are managed comfortably. A few academic and administrative posts are vacant, which are managed by appointing adhoc. Institutional faculty and staff.

6.3.7 Faculty and Staff recruitment

Recruitment of 08 permanent faculty and 06 permanent staff was done by the college as per UGC norms and instructions from Madhya Pradesh Higher Education Department. A few posts of faculty and staff could not be filled, due to unavailability of suitable candidates. Guest and visiting faculty is invited to teach these core and applied component subjects.

6.3.8 Industry Interaction / Collaboration

Industry interaction and collaboration are sought with such organizations which are fruitful in fulfilling and enriching the mission of our college. Most of the collaboration is done with organizations associated with rural agriculture, health, skill development, and empowering rural women.

Krishi Vigyan Kedra, Krishi Khestra (another sister institute of our parent body) educate about the vermicompost, latest technologies of farming, solution to problems in agriculture, animal rearing, vegetable and flower plantation etc.

Collaboration with health agencies like MPVHA, Arogya Sadan ,Pushpakunj hospital helps to develop awareness, about various health related issues. These agencies help to organize health check up camps in campus & adopted village.

Various NGOs-MPRLP, DPIP, CEDMAP educate in skill development.

As spinning is a compulsory activity for each students & staff, therefore interaction with cottage industry for raw material & finished product enriches the work.

6.3.9 Admission of Students

Kasturbagram Rural Institute follows a specify policy of giving admission to girls students of rural community only. Preference is given to SC, ST and OBC category for all programs, Special consideration is given to physically handicapped students.

Rural Development and Extension being the core subject, the college is exempted from online admission process of Madhya Pradesh Government, Higher Education Department.

6.4 Welfare schemes for

Teaching & Non teaching	Trust runs various welfare schemes like financial help for marriage, education, construction of house, purchasing of plot for all the workers.
Students	College has a scheme of student's welfare fund which helps poor & deprived students. In this scheme corpus is generated by deducting 4% amount from remuneration of examination.

6.5 Total corpus fund generated

Rs. 1, 56, 24,777

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External evaluators	Yes	Examination Department, Principal, Registrar and Teaching faculty
Administrative	Yes	Local fund	Yes	KGNM Trust

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Institute being an autonomous college takes following measures for examination reforms.

1. Senior faculty appointed as examination incharge.
2. Well in time meetings of board of studies for setting of panel of external examination.
3. Timely examination & declaration of results.
4. Center evaluation.
5. Automation of examination.
6. Transparency in exam system.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University provided us with valuable guidance and suggestions whenever they are required. University has always given an upper hand in resolving administrative problems through meetings with renowned academicians and administrators.

6.11 Activities and support from the Alumni Association

- Alumni association is very active and strong. The alumni have always come forward and delivered lectures free of cost to present students on personality development, empowering women through various vocational and skill development courses, administrative problem etc. They are regularly in touch with the college. They also help financially and materially if required.
- Alumni had fruitful interaction with NAAC peer team as well as with members of review committee.
- One of the alumni who is working as Secretary in Health Department in Madhya Pradesh Government, worked a lot for the institution. She handles and solves all the administrative problems related to recruitment, and salary.

6.12 Activities and support from the Parent – Teacher Association

The colleges being residential, maximum students are residing in the campus. Their parents belong to far interior regions of different villages. As the large numbers of parents are farmers or labourers, they do face financial problems too. Therefore no formal parent's teacher association is formed in the college. But still, the parents are in contact with faculty and staff whenever they come to leave or take away their ward to the college.

6.13 Development programmes for support staff

- Provision of accommodation at low cost in the campus.
- Provision of Earned leave
- Provision of Medical leave
- Continuous improvement at work centre by organising orientation programmes for faculty and staff.
- Economical health services for staff and students.
- Two hours per week for research work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Daily community cleaning by the hosteller
- Community cleaning programme on every Friday
- Less use of poly bags
- Collection of poly bags for recycling
- Plantation of saplings
- Pollution free campus
- Using Vegetable waste for making vermicompost
- Kitchen gardening(vegetable and flower plantation)
- Economical use of water resources as scarcity of water is a major problem in summers.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Involvement of students for the help of victims of natural disaster and calamities in Jammu & Kashmir and Nepal.
- Organisation of various workshops on makrum, Jewellery making, vermicompost etc which promoted earning with learning.
- The students along with learning the skill of making, learnt to take out cost of making and selling their product which raised their confidence.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- Appointment and regularization of new permanent faculty and staff.
- Establishment of competitive cell for helping students in preparation of competitive examinations.
- Organisation of various workshops to promote entrepreneurship and self employment.
- Completed preparation for implementing CBCS in next session 2015-16.
- Establishment of Audio Visual room in multipurpose hall.
- Faculty was involved in research work which increased their participation in seminars and paper publishing.

7.3 Give two Best Practices of the institution

Best Practice-I

Title of practice- **Preference in admission is given to Schedule Caste, Schedule Tribes and Other Backward Class girls of rural community.**

Objective of the Practice

- To educate girls of rural community.
- To empower girls of rural community.
- To provide education at low cost.
- To provide extension education.
- To help in growth and development of Indian villages.
- To flourish the dream of Mahatma Gandhi.

The context

Way back in 1945, Gandhiji, in memory of his wife Kasturba, established Kasturba Gandhi National Memorial Trust with an aim of welfare of rural women and children.

This Institute is a part of this trust, thus works for the same aim.

The Practice:-

This practice is being followed since 1963.

- This practice has resulted in 92% to 95% admission of schedule Tribe rural girls from interior regions of Madhya Pradesh.
- This Institute serves as a platform for these rural girls to prepare themselves for various competitive examinations
- Students also avail scholarship from Madhya Pradesh Government.

Evidence of success

- Every year at time of admission the number of forms is far more than the number of seats available hence it is a popular college among rural community for seeking higher education.
- Many of our elite alumni are posted at higher and prestigious post in ministry, administration and higher education department of Madhya Pradesh Government.
- The graduates and post graduates girls from this college are capable of leading a good respectable life. They develop the calibre of working in difficult situations also.

Problems Encountered and Resources Required.

- As the girls admitted belong to rural community, they don't have the sound base for acquiring higher education. The faculty has to work hard to improve the basics of languages and other subjects to do better at their UG level. It becomes a tough job to bring these rural girls at par with their urban counterparts. These rural girls are educated trained and polished to face their further life with great efforts and pains taken by the faculty and staff of the college.
- The college is completely dependent upon UGC autonomous grants for financial resources. Therefore the UGC should release autonomous grant to such colleges as early as possible because without financial resources it becomes difficult to run a college.

Best practice II

Title of practice

- **Swayam Swacch Parisar** –The college campus is being kept neat and clean and environment friendly by the faculty, staff and students.

Context-

Objectives: of the practice

- To include Gandhian ideology.
- To promote PM Narendra Modi's volition of "Swachh Bharat".
- To evolve the feeling of healthy environment.
- To contribute to national development.

The Practice

- Every Friday the faculty, staff and students do community cleaning in the campus for one hour.
- The students keep and do daily cleaning of their room, hostel campus and allotted washrooms themselves daily.
- Exclusive cleanliness programme on special days like -2nd Oct, 30th Jan, 22nd Feb, in and outside the campus are organized.
- Dustbins are placed in the campus and hostel to throw litter.
- Use of polythene is discouraged.

Evidence of success

- The campus is neat and tidy and lush green.
- The campus environment is pollution free and polythene free.
- Our students adopt this practice of self cleaning whole heartedly.

Problems encountered**Evidence of Success**

- Our girl student's hail from remote rural areas and it takes no time for them to adopt Swayam Swachh Parisar whole heartedly.
- Sooner than later girl students also get convinced with the importance & social implications of self cleaning.

7.4 Contribution to environmental awareness / protection

The college follows the ideology of Mahatma Gandhi; hence environmental awareness is also a regular feature. The faculty and staff strive together for maintaining and keeping a healthy environment in and around the campus through following measures.

- Use of paper bags.
- Proper use of bio waste for vermicompost.
- Polythene free campus.
- Pollution free campus area.
- Removal of parthenium (gajar ghaas).
- Use of left over vegetable and food waste of hostel in vermicompost plant.
- No sweepers are hired thus the cleaning is being done by hostelers themselves.
- Special cleanliness programme on Gandhi jayanti, Bal Diwas and Matra diwas in campus and in adopted villages.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. SWOC analysis.

Strengths

1. Rural oriented girl's college.
2. Exclusively economical residential college for SC, ST and OBC girl's students belonging to remote rural area.
3. Rural Development and Extension is a compulsory subject
4. Considered special college for 100% grant from Higher Education Department Madhya Pradesh Government due to extensive extension work.
5. Emphasis on Gandhian thoughts.
6. Hard working students who are ready to work in any adverse conditions.
7. Khadi wearing.
8. Thrust on quality value based education through healthy practices like morning and evening prayers and "Samuhik Shramdan".
9. Environment friendly, pollution free "clean and green campus".
10. Vibrant atmosphere conducive to all round development of students.
11. Using products of spinning and rural handicraft to promote MAKE in INDIA.

Weakness

- Lack of research due to extensive extension work
- Lack of overall awareness in students belonging to remote rural areas who are merely interested in seeking their degree rather than knowledge.

Opportunities

- To prepare more skilled students to be employed in the various branches of Kasturba Gandhi National Memorial Trust in sphere of rural development and administrative post.
- To encourage and provide a platform to all girl students of reserve category to excel and gain better administrative post in MPPSC (Madhya Pradesh Public Service Commission).
- To provide a platform to bring out their hidden talents in art, cultural and sports activities.

Challenges

- To train the students to bring them at par with their urban counterparts.
- To develop the feel and sense of doing something out of the world to prove themselves
- To increase the number of admissions

8. Plans of the Institution for next year

- Implementation of CBCS System of education.
- Organisation of job oriented workshops.
- Arranging tutorial for weak students before examination.
- To improve infrastructure of sports complex.



The image shows two handwritten signatures in blue ink. The signature on the left is for Dr. Poonam Kaushik, and the signature on the right is for Mrs. Lata Shrivastava. Below each signature is a horizontal line. Underneath the line for Dr. Poonam Kaushik, the text "Signature of the Coordinator, IQAC" is printed. Similarly, under the line for Mrs. Lata Shrivastava, the text "Signature of the Chairperson, IQAC" is printed. At the bottom center of the image, there are three asterisks (***) flanked by horizontal lines.

(2)
Annexure-1

मध्य प्रदेश शासन
उच्च शिक्षा विभाग
मंत्रालय

सं. ए.जी.- 36-39 / 2000/सी-3/38 भोपाल, दिनांक- 13/9/2000
प्रति,

अतिरिक्त संचालक,
कार्य. आयुक्त, उच्च शिक्षा,
[अशोशकीय शैक्षणिक संस्था]
इन्दिरा भवन, भोपाल।

विषय:- कस्तूरबा ग्राम रुला इंस्टीट्यूट [स्वशांती कन्या महाविद्यालय]
को 1.4.2000 द्वारा वेतन अनुदान देने बाबत।


*:-

उपरोक्त विषय में लैब है कि कस्तूरबा ग्राम रुला इंस्टीट्यूट
[स्वशांती कन्या महाविद्यालय] इन्दौर को मा० मुकुर्मीजी महोदय द्वारा
यह निर्देश दिये गये है कि इस संस्था को अनुदान में ली जाने वाली 20%
कटौती से मुक्त रखा जाये तथा विशेष प्रकरण मानते हुये 100% अनुदान
दिया जाये।

माननीय मुकुर्मीजी जी द्वारा यह भी उल्लेख किया गया कि
यह एक ऐसी [ग्रामीण संस्था] है जो गांधीवादी सिद्धांतों के आधार पर
समुदायिक विकास तथा नेतृत्व निर्माण के कार्य में संलग्न है।

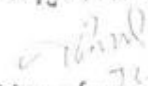
अतः विशेष प्रकरण मानते हुये उक्त संस्था को अनुदान में
कटौती लिये जाने से मुक्त रखने के निर्देश मा० मुकुर्मीजी जी द्वारा दिये
गये हैं।

[प्रमुख सचिव, उच्च शिक्षा द्वारा अनुमोदित]


विशेष कर्तव्यस्थ अधिकारी,
उच्च शिक्षा विभाग।

सूच. क्र. ए.जी.- 36-39 / 2000/सी-3/38 भोपाल, दिनांक- 13/9/2000
प्रति निधि मा० मुकुर्मीजी जी के नि. सहायक, मुकुर्मीजी कार्यालय,
मंत्रालय, भोपाल को और सूचनायें।




विशेष कर्तव्यस्थ अधिकारी,
उच्च शिक्षा विभाग।

कस्तूरबाग्राम रूरल इंस्टीट्यूट, इन्दौर

कस्तूरबा गांधी राष्ट्रीय स्मारक ट्रस्ट, कस्तूरबाग्राम इन्दौर (म.प्र.)
(देवी अहिल्या विश्वविद्यालय, इन्दौर से सम्बद्ध)

शैक्षणिक कैलेण्डर

शैक्षणिक सत्र : 2014-15

दिनांक : जुलाई 22, 2014

	विवरण	प्रथम/तृतीय/पंचम सेमेस्टर
-	सत्रारंभ	जुलाई 01, 2014
-	अध्ययन परिषद की बैठक (परीक्षा पैनल हेतु)	25-30 अगस्त 2014
-	प्रथम आंतरिक मूल्यांकन	08 सितम्बर से 18 सितम्बर तक
-	परीक्षा नियंत्रण समिति की बैठक	24 सितम्बर से 29 सितम्बर के बीच
-	दीपावली अवकाश	20 अक्टूबर से 31 अक्टूबर तक
-	द्वितीय आंतरिक मूल्यांकन	03 नवम्बर से 12 नवम्बर तक
-	प्रायोगिक परीक्षा	20 नवम्बर से 28 नवम्बर
-	सैद्धांतिक परीक्षा	01 दिसम्बर से 22 दिसम्बर
-	केन्द्रीय मूल्यांकन	3 दिसम्बर से निरंतर
-	स्नेह सम्मेलन	23, 24 दिसम्बर
-	सेमेस्टर ब्रेक	26-31 दिसम्बर 2014
-	सेमेस्टर प्रारंभ	जनवरी 01, 2015

परीक्षा नियंत्रक

परीक्षा प्रभारी

प्राचार्या

कस्तूरबाग्राम रूरल इंस्टीट्यूट, कस्तूरबाग्राम, इन्दौर
शैक्षणिक कैलेंडर सत्र-2014-2015

विवरण	द्वितीय/चतुर्थ/षष्ठम सेमेस्टर आन्त.मूल्यांकन, गृहकार्य, क्वीज, सैमीनार/समूह चर्चा
- सत्रारंभ	05 जनवरी 2015 से
- परीक्षा नियंत्रक समिति की बैठक विषम सेम. परीक्षा के परिणाम की घोषणा	20 जनवरी 2015
- प्रथम आंतरिक मूल्यांकन	14 फरवरी 2015 तक पूर्ण
- द्वितीय आंतरिक मूल्यांकन	20 मार्च से 28 मार्च 2015 तक
- परीक्षा पैनल हेतु अध्ययन परिषद की बैठक	(प्रथम सेमेस्टर में सम्पन्न कर ली गई)
- परीक्षकों को नियुक्ति पत्र भेजना	17 मार्च से 21 मार्च 2015 तक
- परीक्षा नियंत्रण समिति की बैठक	04 अप्रैल 2015
- प्रायोगिक परीक्षा	10 अप्रैल से 18 अप्रैल 2015 तक
- परीक्षा तैयारी अवकाश	20 अप्रैल 2015 से 24 अप्रैल 2015 तक
- सैद्धांतिक परीक्षा	25 अप्रैल से 20 मई 2015 तक
- केन्द्रीय मूल्यांकन हेतु पत्र भेजना	25 अप्रैल से 27 अप्रैल 2015 तक
- केन्द्रीय मूल्यांकन	28 अप्रैल से 21 मई 2015 तक
- परीक्षा परिणाम तैयार करना	19 मई से 15 मई 2015 तक
- परीक्षा नियंत्रक समिति की बैठक एवं परीक्षा परिणाम की घोषणा करना	06 जून 2015
- ग्रीष्मावकाश	27 मई 2015 से 15 जून 2015


परीक्षा नियंत्रक


प्राचार्या

कस्तूरबाग्राम रूरल इन्स्टीट्यूट, कस्तूरबाग्राम,इंदौर
भूतपूर्व छात्राओं एवं छात्राओं के सुझाव

सुझाव बी.ए./बी.एच.एस.सी.

1. तीनों वर्ष में कम्प्यूटर होना चाहिये।
2. अन्य विषयों में भी स्नातकोत्तर शिक्षा दी जानी चाहिये।
3. प्रसार प्रायोगिक के अंतर्गत गाँवों में काम के स्वरूप में परिवर्तना होना चाहिये।
4. प्रसार शिक्षा से सभी को नौकरी मिलना चाहिए।
5. हर पाठ्यक्रम में अंग्रेजी विषय होना चाहिए।
6. प्रतियोगिता परीक्षा की अधिक कक्षाएं लगना चाहिए।
7. बी.एच.एस.सी. में तीनों वर्ष में जीव रसायन होना चाहिये।

कस्तूरबाग्राम रूरल इंस्टीट्यूट, कस्तूरबाग्राम इंदौर

प्रस्तावित अकादमिक कैलेंडर सत्र-2014-15

प्रथम सेमेस्टर जुलाई 2014 दिसंबर 2014 तक कार्य दिवसों की गणना

क्र.	माह	दिवस	अवकाश	कार्य दिवस
1	जुलाई	31	4 रविवार + 1 अवकाश	26
2	अगस्त	31	5 रविवार + 3 अवकाश	23
3	सितम्बर	30	4 रविवार + 0 अवकाश	26
4	अक्टोबर	31	4 रविवार + 14 अवकाश	13
5	नवम्बर	30	5 रविवार + 1 अवकाश	24
6	दिसम्बर	31	4 रविवार + 1 अवकाश	26
	कुल दिवस	184	184-46	138

प्रथम सेमेस्टर - कुल अध्यापन दिवस

5. शिक्षणोत्तर दिवस - 08
छात्रासंघ चुनाव - 02 दिवस
शिक्षक दिवस - 01 दिवस
स्नेह सम्मेलन - 03 दिवस
6. परीक्षा दिवस - 22
कुल 28 दिवस

कुल कार्य दिवस - शिक्षणोत्तर दिवस = कुल अध्यापन दिवस

$$138 - 28 = 110$$