

Kasturbagram Rural Institute, Kasturbagram, Indore

Meeting minutes of IQAC held on 14.10.2021

The attendance was as follows:-

1. Dr. Shailbala Gandhi – In-charge Principal, KRI
2. Dr. Nirmala Singh
3. Dr. Indu Malviya
4. Dr. Kirti Yadav
5. Dr. Vijay Solanki
6. Mr. Madhu Singh Solanki
7. Dr. Poonam Kaushik – IQAC Coordinator

The following decisions were taken:-

I - Progress of AQAR


- AQAR for session 2016-17 was submitted on 29th, August 21 to NAAC and acknowledgment has also been received for it.
- AQAR for session 2017-18 is in progress except for criteria VII and a technical expert is required to upload the AQAR.
- It was unanimously decided to submit the AQAR for session 2017-18 by the 15th of September 2021.

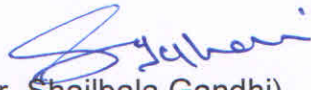
II - Planning of Webinar/ FDP

- It was decided to organize a webinar on "international Suicide Prevention Day" on 09.09.2021. Dr. Poonam Kaushik and Dr. Vijay Solanki were assigned the responsibility of organization, registration, certificates, etc.
- It was decided to invite Dr. N. Dharmadhikari for guidance and organize an FDP for the preparation of NAAC and SSR in the month of October 2021. Conducting such workshops or FDP is an essential condition of NAAC.

III - Work and Responsibilities assignment to faculty.

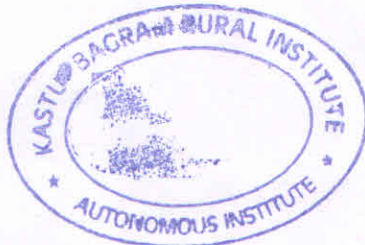
- After discussions with the teachers, the Principal assigned Responsibilities –
 - + Staff Council – Dr. Kirti Yadav and Dr. Vijay Solanki will be In-charge of the Staff Council and entire faculty will be the members including the librarian and sports officer.
 - + Scholarship Cell – Dr. Vijay Solanki will be the In-charge of the Scholarship Cell.
 - + Maintenance Committee – The entire teaching and non-teaching staff will be members of this committee. Specific areas of works will be allotted to the staff after discussion in an other meeting.
 - + Hostel Committee- Hostel Committee will be constituted within a week. A Mess Contractor will be appointed before the commencement of next session.
 - + Career Counseling and Guidance Committee – Dr. Govind Nagor will be In-charge the committee and will prepare the proposal regarding the activities to be conducted for entire session, and, will put in the next meeting.
 - + Research Committee – Dr. Nirmala Singh and Dr. Kirti Yadav will be In-charge. and entire faculty will be the members of this Committee.


(Dr. Poonam Kaushik)
IQAC Coordinator


(Dr. Shailbala Gandhi)
In-charge Principal
KRI, Indore

ACTING PRINCIPAL
Kasturbagram Rural Institute
(Autonomous Institute)
K. G. N. M. Trust, Kasturbagram
INDORE-452 020

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Kasturbagram Rural Institute, Kasturbagram, Indore

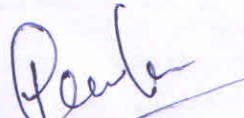
Meeting minutes of IQAC held on 14.10.2021

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- + Hostel Discipline Committee – Dr. Shailbala Gandhi will be the In-charge and Mr. Govind Nagaur, Ms. Umila Mishra, and Ms. Mamta Pande will be the members.
- + Disaster Management Committee – Shri Govind Nagore will be the In-charge and Mr. Rajesh Pure, Mr. Dhruv Meena and Ms. Urmila Mishra will be the members.
- + Internal Compliant Committee (Prevention of Sexual Harassment Committee) – The Committee will be constituted within a week and In-charge of Hostel Committee will be In-charge of this Committee.
- + Amrit Mahotsav Committee - Dr. Shailbala Gandhi will be the In-charge.

IV - NEP – 2020

- With reference to the orders issued by the Government of Madhya Pradesh, Department of Higher Education, NEP-2020 will be implemented for all UG programmes in first year from current session 2021-22.
- Dr. Nirmla Singh will be the In-charge and Dr. Shailbala Gandhi, Dr. Indubala Malviya, Dr. Kirti Yadav, Dr. Vijay Solanki, Mr. Govind Nagore, Mr. Madhu Singh Solanki, Mr. Dhruv Meena, Mr. Mahesh Lakshakar and Ms. Megha Verma.
- It was decided to organize an FDP on NEP 2020.


(Dr. Poonam Kaushik)
IQAC Coordinator




(Dr. Shailbala Gandhi)
In-Charge Principal
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Kasturbagram Rural Institute, Kasturbagram, Indore
Minutes of the meeting of IQAC held on 04/03/2022

The attendance was as follows: -

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| 1. Dr. Shailbala Gandhi | - | In-charge Principal |
| 2. Dr. Indubala Malviya | - | |
| 3. Dr. Vijay Solanki | - | |
| 4. Mr. Govind Nagore | - | |
| 5. Mr. Madhu Singh Solanki | - | |
| 6. Mr. Ravi Bamanke | - | |
| 7. Mr. Dhruv Meena | - | |
| 8. Dr. Poonam Kaushik | - | IQAC Coordinator |

The following decisions were taken: -

1. For the systematic documentation and preparation of NAAC, FDP and training programs will be organized in the near future.
2. The faculty will submit their documents for the last five years related to seminars, webinars, FDP etc. attended, conducted by them to IQAC at the earliest. They will also submit the soft copies of their PPT's and videos prepared for teaching-learning process.
3. For the upcoming session, 2022-2023, new add-on, certificate courses will be prepared which will have a minimum of 30 contact hours. Each Department will prepare at least three courses for their subject/department.
4. A new Notice Board may be installed in the college for the student and faculty and the proposal for the same will be forwarded to the College Administration.
5. The visiting/guest faculty will be asked to devote extra time apart from teaching assignments, they will also contribute their services in the preparation of NAAC works.


(Dr. Poonam Kaushik)
IQAC Coordinator




(Dr. Shailbala Gandhi)
In-charge Principal
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Kasturbagram Rural Institute, Kasturbagram
Minutes of the meeting of IQAC held on 14/05/2022

The meeting of the Internal Quality Cell of Kasturba Gram Rural Institute was held on Saturday, 14th May 2022 at 11.00 am.

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| 1. Dr. Karunakar Trivedi | - | Chairman, KGNMT & Chairman, G.B., KRI, Indore |
| 2. Dr. Shailbala Gandhi | - | In-charge Principal, KRI |
| 3. Dr. Mangal Mishra | - | Member |
| 4. Dr. S. L. Garg. | - | Member |
| 5. Dr. Indubala Malaviya | - | Member |
| 6. Dr. Kirti Yadav | - | Member |
| 7. Dr. Vijay Solanki | - | Member |
| 8. Mr. Govind Nagore | - | Member |
| 9. Mr. Mahesh Lakshyakar | - | Member |
| 10. Dr. Poonam Kaushik | - | Coordinator |

Dr. Karunakar Trivedi, presided over the meeting and conducted the proceedings according to the agenda.

At the outset, the Chairperson extended a warm welcome to all the members present and mentioned that due to reasons related to the global pandemic, regular meetings of the Committee are being held after a gap, and the time for the constitution of new Committees has almost arrived. He mentioned that various aspects of quality and sustainable development were discussed in the institution at the internal level and the decisions were implemented. The report is being presented in the meeting. The Chairman requested that in this formal meeting, we take cognizance of these decisions and implementation and approved the same. It was also informed that the development works done in the previous years have been recorded under the annual report. This was approved unanimously.

Dr. Mangal Mishra pointed out that the committees should be formed and function in accordance with prescribed norms as the membership, scope, and responsibilities of each committee are clearly defined. This suggestion was accepted with gratitude and it was decided to update this information from the NAAC, autonomous and university guidelines. The proposals for the formation of the committees should be presented before the governing body for approval.

Agenda No. 1.: - Report of the decisions taken and information made in the previous meeting

The minutes of the last meeting were read out and approved unanimously.

Agenda No.2: - Implementation of Decisions

The implementation report of the decisions taken in the above meeting was presented and the members expressed their satisfaction.

Agenda No. 3: - Assessment of Current Academic Session and Outlook

The meeting had a wide discussion on the situation arising from the drastically reduced number of students in the current session. It was accepted that a substantial increase in the number of students is our topmost priority. Dr. Mangal Mishra gave detailed guidance on this issue. He suggested the action should be started without delay. We should use all the sources for this purpose. In this, immediate contact with the schools, principals, and students in the rural areas of our contact.



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Provide information about the characteristics of the institution, and host press conferences. During the campaigning stage, a special emphasis on quality education for needy girl students. Take help from Women Child Development Department and Adivasi Development Department for the promotion of the institution and its facilities. Throughout the year, various competitions, and cultural programs, will be conducted and special days and festivals will be celebrated for college students as well as outsider students.

Agenda No. 4: - **Self-finance Assessment with reference to the course**

The situation of about 40 % excess expenditure in the educational efforts of the institution was considered. It was accepted that this situation will improve only by increasing the number of students until those efforts are successful, and arrangements will be made for surplus from institutional sources. There is a need to strengthen the teaching-learning process along with the complete use of the latest technology-based teaching aids. The quality mostly depends on the teachers. Therefore, an environment for continuous self-study and regular research has to be created. Reports of daily academic, teaching, extra-curricular activities, and administrative contributions must be submitted in a concise format on a day-to-day basis. Self-evaluation should be compulsorily done regularly as per the internal evaluation system.

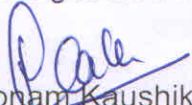
Under the new education policy, employment-oriented courses for practical capacity development should be started – entrepreneurship-based self-employment topics should be prioritized, and the possibility of contracting with industrial and practical educational institutions should be explored. With these, the base of the institution will be wider and the number of students will definitely increase. All these suggestions were considered relevant and appropriate and the responsibility of preparing necessary information and presenting them in a practical form will be edited through the Principal at the level of the institution. Dr. Mangal Mishra and Dr. S. L. Garg were of the firm opinion that meaningful efforts regarding campus development as well as work ethic and methodology will take time and it will take time to increase the number of students and imbibe the philosophy of the institution. We should apply for provisional accreditation to make concerted efforts to get a grade appropriate to our dignity so that we can make the desired development within two years. With gratitude, this suggestion was unanimously accepted. Dr. Karunakar Trivedi said that the Kasturba Gandhi National Memorial Trust has assessed the economic pressure on the rural community due to the impact of COVID-19. It is our belief that the most ill-effect of this is on the education of girls and on the nutrition and health of women.

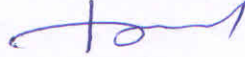
The trust is working for the welfare of rural needy women and children across the country. Therefore, the trust will provide necessary help to all such students, who want to study in our institutions – Girls' Schools, Nurse's Training Center, and especially Rural Institute. This policy will be given wide publicity by the Trust.

Table of Contents No. 5.: - **University Inspection Committee Report and Implications**

After the inspection of the university, the provisions of conditional recognition given to new courses were discussed and its necessity was accepted. The organization's ability and commitment will increase.

The meeting ended with a vote of thanks.


(Dr. Poonam Kaushik)
IQAC Coordinator


(Dr. Karunakar Trivedi)
Chairman, KGNM Trust,
Chairman, G.B.
